

**JULY RELEASE**  
**CHILD SUPPORT ENFORCEMENT MANUAL**  
 TRANSMITTAL LETTER 2/16

July 1, 2016

TO: CUSTODIANS OF CHILD SUPPORT ENFORCEMENT MANUAL  
 FROM: STEVE H. FISHER, ADMINISTRATOR  
 SUBJECT: CHILD SUPPORT ENFORCEMENT MANUAL CHANGES

Material Transmitted	Material Superseded
<p><b>Chapter 100- General Provisions</b></p> <p>Section 109                      MTL 2/16 - (1) Page</p>	<p><b>Chapter 100-General Provisions</b></p> <p>Section 109                      MTL 8/12 - (1) Page</p>
<p><b>Chapter 200-Case Processing</b></p> <p>Section 206                      MTL 2/16 - (5) Pages</p> <p>Exhibit 200-17                      MTL 2/16 - (1) Page</p>	<p><b>Chapter 200-Case Processing</b></p> <p>Section 206                      MTL 2/15, 4/09 - (5) Pages</p> <p>Exhibit 200-17                      MTL 1/14 - (1) Page</p>
<p><b>Chapter 400- Establishing Parentage</b></p> <p>Table of Contents                      MTL 2/16 - (1) Page</p> <p>Section 402.2                      MTL 2/16 - (1) Page</p> <p>Exhibit 400-10                      MTL 2/16 - (1) Page</p>	<p><b>Chapter 400- Establishing Parentage</b></p> <p>Table of Contents                      MTL 4/12 - (1) Page</p> <p>Section 402.2                      MTL 4/12 - (1) Page</p> <p>N/A</p>

Manual Section	BACKGROUND & EXPLANATION of policy changes/clarifications/updates for July 2016	Obsolete PT, P&P, PUT or IM
109(B)	Remove the link for the Nevada State Library, Archives and Public Records website retention schedule. As websites are updated the links become obsolete. The section has been changed to only provide the location where the information may be found.	
206	Section 206 regarding Medical Support is rewritten to clarify medical support requirements for the Child Support Enforcement Program field offices.	
206(A)	Added statutory reference for Medical Support.	
206(A)(1)	Clarified need to determine if health insurance is available to either party.	
206(A)(3)	Clarified that insurance premium is in reference to the cost to add the child(ren).	
206(A)(4)	Clarified medical support as medical cash support or the cost of adding the child(ren).	
206(B)	Added federal and statutory citations, corrected grammatical errors and clarified that either party can provide health insurance,	
206(D)	Added federal citation and clarified when a CSEP office is required to petition the court for a private health insurance or cash medical support order.	
206(E)	Clarified that health insurance language should not reflect "available through an employer".	
206(H)(1)	Corrected spelling error.	
206(H)(2)	Removed the requirement to use the responsible parent's social security number and replaced with Unique Person Identifier (UPI).	
206(J)	Updated the requirement for CST to cooperate with proof of coverage to align with current suspension on Data Reliability Audits of Medical Support.	
Exhibit 200-17	Updating manual to correct email address for IV-A DOs and adding new Southern DOs.	
400-TOC	Delete the existing 402.2 as this process is no longer needed. Replace with the new process for requesting NV VPA.	
402.2	Delete the existing 402.2 as this process is no longer needed. Replace with new process for requesting NV VPA.	
Exhibit 400-10	Creation of a new form and exhibit necessary for requesting a copy of a VPA from Vital Records.	

Effective Date – July 1, 2016

Instructions for Manual Maintenance -- Replace superseded pages (9) with transmitted pages (10).